

# EXPRESSION OF INTEREST

## GLOBAL FUND (GC7) HIV GRANT

**Subject: Call for proposals for Sub Grantee implementation in Busia and Meru Isiolo Counties for GC7 HIV grant (July 2024 – June 2027)**

**EOI No. KRCS/GF/EOI/0306/2024**

**Issue Date: Tuesday 24<sup>th</sup> December 2024**

**Pre-bidding: Tuesday 31<sup>st</sup> December 2024 by 10am**

**Closing Date & Time: Tuesday 14<sup>th</sup> January 2025 at 12:00 noon**

## BACKGROUND INFORMATION

The Kenya Red Cross Society (KRCS) was established in 1965 by an Act of Parliament (Chapter 256 Laws of Kenya) as a voluntary aid Society, auxiliary to the national and county governments. KRCS was selected by the Kenya Country Coordinating Mechanism (KCM) as the Civil Society Principal Recipient (PR) to manage the Global Fund Cycle 7 HIV grant (July 2024 – June 2027).

KRCS is inviting proposals from eligible organizations to serve as Sub-Recipients (SRs) to implement the following key components of the HIV grant in the target counties.

- **Busia County:** Adolescent and youth HIV prevention programs (15–24 years).
- **Meru and Isiolo Counties:** Treatment, care, and support programs, and the elimination of vertical transmission of HIV, syphilis, and hepatitis.

## HIV CONTEXT IN KENYA

The HIV situation in Kenya remains a critical public health concern, with approximately 1.37 million people living with HIV as of 2023. The national prevalence rate stands at 3.3%, with women (4.5%) bearing a higher burden than men (2.2%). New HIV infections have shown a steady decline, dropping by 78% over the last decade, from 101,448 in 2013 to 22,154 in 2022. However, key populations, including adolescents, young adults, and certain geographic regions, remain disproportionately affected. Young people aged 15-24 account for 41% of all new HIV infections, with colleges and universities being high-risk settings.

Kenya has made significant strides in treatment access, with 1.2 million people on antiretroviral therapy (ART), which is crucial for suppressing the virus and preventing progression to AIDS. Yet, gaps persist, particularly in health-seeking behavior among men, where late testing and poor adherence to treatment result in higher mortality rates. The country's strategy aligns with global Sustainable Development Goals, aiming to end HIV/AIDS as a public health threat by 2030. Kenya

has set an ambitious goal to achieve this by 2027, focusing on reducing new infections by 75% and halving AIDS-related deaths by 2025.

## SCOPE OF WORK

The successful applicant will be required to contribute to achieving Vision 2030 through universal access to comprehensive HIV prevention, treatment and care as detailed below;

S/No	Counties	No. of SRs	Specific components to be implemented
1.	Busia	1	Prevention program for adolescents and young people aged 15-24 years
2.	Meru and Isiolo	1	Treatment care and Support and Elimination of vertical transmission of HIV, Syphilis and Hepatitis.

## ELIGIBILITY

Eligible organizations include non-profit NGOs, CSOs, CBOs, FBOs, and community-led organizations that are independent of the state and private for-profit sector.

The applicant will be a legal entity registered in Kenya with the right to enter a contractual agreement with KRCS. The applicant must have the mandate to work in the county applied for with no history of legal proceedings related to fraud, corruption or any other criminal matter.

Organizations currently implementing the Global Fund HIV project in **three counties** are ineligible to apply for the above counties under the GC7 grant (July 2024 - June 2027).

### ***Mandatory Requirements***

The applicant **MUST** meet the following requirements:

- i. Registration with the relevant authorities in Kenya
- ii. A valid KRA PIN (Organization's pin and not personal)
- iii. An active Bank account.
- iv. Local presence with at least 2 years physical presence in respective County
- v. Minimum of 2 years of experience in implementing health related projects, (Experience in implementing HIV projects is an added advantage).
- vi. Experience in implementing the Kenya Community Health Strategy and Community led projects.
- vii. Demonstrate working relationship with the respective County government structures
- viii. Demonstrate a working relationship with National Coordinating Sectors for HIV Response.
- ix. Evidence of strong organizational management, governance and oversight structures.
- x. Avail copies of records for the organization (financial records, minutes, reports).
- xi. Organizational structure

- xii. For Busia County, preference will be given to **AYP led organizations**.
- xiii. Copy of the organization procurement policy document.

**Organizations MUST submit ALL the following mandatory documents with their applications:**

	<b>Mandatory requirements</b>
1	Copy of Valid Kenya organization Registration Certificate
2	Copy of the organization's constitution
3	Valid Tax Compliance Certificate
4	List of office bearers (Board and Senior Management)
5	Curriculum Vitae (CVs) of key project personnel
6	Audited financial accounts for previous two (2) years for the year 2022 and 2023
7	Two recent board meeting minutes for 2024 as outlined in the organization's constitution or articles of association
8	Certified recommendation letter from the County Director of Health Services for the proposed county of implementation.
9	Certified recommendation letter from the NSDCC and/or NASCOP.
10	Certified bank statements for the last 6 months
11	Copy of the organization procurement policy document.

**Please note that any bid not meeting all the mandatory requirements will not proceed to technical evaluation.**

**Instructions to Applicants**  
Interested applicants or their representatives are invited to attend an online **pre- bidding session** on **Tuesday, 31<sup>st</sup> December 2024 at 10.00 a.m.** to familiarize with the scope of the tender. Applicants are required to register with their details to [tenders@redcross.or.ke](mailto:tenders@redcross.or.ke) by **27<sup>th</sup> December 2024** and thereafter, a Microsoft Teams zoom link will be shared after which they will be guided on the scope of the tender. In case of any queries, please send all correspondence by email to [tenders@redcross.or.ke](mailto:tenders@redcross.or.ke) on or before **Monday, 30<sup>th</sup> December 2024**.

**Separate** Technical and Financial proposals, properly completed/marked, bound and labelled enclosed in **one outer envelope**. The proposal should be submitted in **HARD COPY** along with a **flash drive** containing soft copies to the address below **on or before 12:00 PM on Tuesday, 14<sup>th</sup> January 2025**. Electronic bidding **will not** be permitted. **Late bids shall be rejected**.

The proposals must be submitted separately for each County applied for. Failure to which they shall be disqualified.



The detailed technical and financial proposal format can be downloaded from the KRCS website:  
<https://redcross.or.ke/tenders>

All applications must be enclosed in one plain envelope clearly marked with the **EOI No.** and **type of implementer** as stated below and addressed to:

**EOI No. KRCS/GF/EOI/0306/2024**

**The Chairman**

**Tender Committee**

**Kenya Red Cross Society**

**P.O Box 40712-00100**

**Nairobi**

The applications should be submitted not later than **Tuesday, 14th January 2025 at 12:00 noon** and placed in the **Tender Box** at the Main reception of the Kenya Red Cross Society Head Office situated in South C, Nairobi, off Popo Road. **Ensure that you register on the tender registry book.**

Applicants are invited to attend the **virtual** tender opening meeting at 12.30 P.M on the same day (**meeting link will be shared through email indicated in the registry book**).



## **GLOBAL FUND CYCLE 7 HIV GRANT Sub-Recipient Technical Application Form**

### **Instructions**

This application form is intended for organizations interested in implementing community-focused HIV interventions and contributing to building resilient and sustainable health systems under the Kenya Red Cross Society's Global Fund HIV grant for the period of July 2024 to June 2027. All information submitted will remain confidential and will be used solely to evaluate the organization's capacity to carry out the proposed activities. The accuracy of the details provided will be verified, and any false information will result in immediate disqualification. Applicants are required to answer all questions thoroughly, adhere to the specified page limits, complete the declaration form, and include all required documentation. Organizations planning to operate in multiple counties must submit a separate application for each county

**To ensure efficient processing of the application, all responses must be TYPED rather than handwritten.**

- Times New Roman, size 12
- Line spacing: 1.5
- Margins: 1 inch on all sides

Details of the organization

1	Name of the organization submitting the application	
2	Acronym (Where applicable)	
3	Type of the organization	
4	Postal address	
5	Telephone Number	

6	Name and Contact Information of authorized signatory and primary contact person (title, email and phone number)	
7	Organization Registration Number	
8	Year of Establishment and Registration	
9	Physical location of the office	

**1. Organizational Capacity and Experience (3 pages)**

- Describe your organization's experience in implementing HIV-related interventions, particularly in prevention, care, treatment, or advocacy. Highlight key achievements. *(10 marks)*
- Provide evidence of managing similar donor-funded programs specifying the size of grants managed, duration, objectives, and impact achieved. *(10 marks)*
- Demonstrate your organization's capacity to manage large-scale HIV programs. *(10 marks)*

**2. Programmatic Approach and Implementation Plan (4 pages)**

- Explain your understanding of the HIV epidemic in the proposed implementation area. Provide relevant data and justify the need for your proposed interventions. *(10 marks)*
- Describe your proposed interventions. Include specific activities, methodologies, and how they address identified gaps. Demonstrate alignment with national strategies and Global Fund priorities. *(10 marks)*
- Describe your capacity to foster strong working relationships and effectively coordinate activities with both the national and county levels of the Government of Kenya, as well as with local communities. *(10 marks)*
- Detail your implementation plan, including timelines, key milestones, and approaches to community engagement. *(10 marks)*

**3. Monitoring, Evaluation, and Learning (2 pages)**

- Explain your systems for tracking program performance and impact. Describe how data will be collected, analyzed, and used to guide implementation. *(10 marks)*
- Provide evidence of effective use of M&E data in prior projects. Share specific examples of how data informed decision-making or improved program outcomes. *(5 marks)*
- Describe your approach to documenting lessons learned. Detail how these insights will be shared and incorporated into future programming. *(5 marks)*

**4. Sustainability and Administration (1 pages)**

- Explain how your proposed interventions will ensure sustainable outcomes *(5 marks)*

- Explain how you will work with the governance of your organization to ensure timely implementation and oversight (5 marks)

**5. Budget and Work Plan ( No marks)**

In this section, develop a one-year budget and work plan aligned with the proposed activities. Ensure that 70% of the budget is dedicated to direct project implementation, while the remaining 30% is allocated to program management, including administration, human resources, and monitoring and evaluation (M&E).