



NATIONAL OPEN TENDER

REQUEST FOR PROPOSALS

RFP NO: PRF20073

**SUPPLY AND DELIVERY OF A TOYOTA COASTER BUS: Model
code: HZB70-ZGMSS**

SUBMISSION DEADLINE: 25th SEPTEMBER 2024 AT 11.00AM EAT.

EMAIL: tenders@redcross.or.ke

REQUEST FOR PROPOSAL

PURCHASE OF ONE (1) COASTER BUS

I. INTRODUCTION

Kenya Red Cross Society (KRCS) is a national humanitarian, voluntary organization, established in Kenya by an Act of Parliament (CAP 256 of the laws of Kenya) in 1965. We are a member of the International Federation of Red Cross and Red Crescent Societies (IFRC) alongside 191 other National Societies (NS), which together with the International Committee of the Red Cross (ICRC) constitute the Red Cross and Red Crescent (RCRC) Movement. Our shared mission is ‘to alleviate human suffering, protect life and health and uphold human dignity, especially during armed conflicts and other emergencies’.

II. PURPOSE

The purpose of this Request for Proposal (RFP) is to source for proposals from technically qualified firms to supply **(1) one unit** of a coaster bus as per the **detailed specifications in Annex I1** for Kenya, in KRCS (Carriage & Insurance Paid To) INCOTERM 2022, KRCS - Headquarters office in Nairobi.

KRCS is committed to including diverse firms (and those who value diversity and inclusion) in its sourcing and procurement activities.

III. REQUIREMENTS

Proposals must address each item listed, giving specific details of techniques to be used in achieving these requirements. Proposals may be rejected if minimum requirements are not met. Costs for developing proposals are entirely the responsibility of the proposer and shall not be reimbursed by KRCS.

1. **Table of Contents:** Every RFP submitted must contain the following information:

- a) **Services and Activities:** Provide description of the nature of the organization’s services and activities. Note when the business was established, brief history and location. List the location(s) of the office(s) from which the primary work on this contract would be performed, Car Shop within Kenya.
- b) **Filled Out the Supplier Form (Attached).**
- c) **No Conflict of Interest:** Client relationships that could potentially be considered a conflict of interest must be listed.
- d) **Detailed proposal requirements:** Annex II:

IV. INSTRUCTION TO BIDDERS

Bidders shall submit their complete Proforma including technical specifications by email to tenders@redcross.or.ke not later than **25th September, 2024 at 11:00am EAT time**.

V. EVALUATION PROCESS

Evaluation Criteria

	Relevance %	Score (1-5)	Total (Relevance × score)
Conformance to technical specifications	30%		
Minimum warranty as specified in the technical specification	10%		
Delivery Time	30%		
Cost	30%		
Total	100%		

VI. KRCS RIGHTS

KRCS maintains the right to accept or reject in whole or in part, proposals and cancel the process as long as KRCS has not signed the relevant contract.

Ref. Invitation Vehicle Quotation

Our company..... duly represented by its Legal Representative..... with legal powers registered at..... (copy attached), requests to participate in the selection process of a vehicle quotation for Kenya Red Cross Society.

Along with the **BIDDER IDENTIFICATION** we are attaching the required documentation and accept the conditions of the invitation.

Sincerely

NAME AND SIGNATURE OF THE LEGAL REPRESENTATIVE

BIDDER IDENTIFICATION

BIDDER IDENTIFICATION	
Company name	
Years in the market	
Main customers. Please attach email addressed of contact person	
Tax ID	
Address	
Contact information	
Name	Position:
Phones	E-mail
Sales Volume	
2020	
2021	
2022	
Name and signature Legal Representative	

Kindly submit a financial quotation/ quotation in US dollars for providing the vehicle that meets the attached minimum technical specifications.

Below should be the Billing Address:Kenya Red

Cross Society
Red Cross Road, Off Popo Road
P.O. Box 40712, 00100 GPO Nairobi, Kenya.

Below should be the Delivery Address:Kenya Red

Cross Society
Red Cross Road, Off Popo Road
P.O. Box 40712, 00100 GPO Nairobi, Kenya

ANNEX II - PROPOSAL REQUIREMENTS

Proposals must cover the following basic requirements, with detailed description of technical specifications and prices:

Technical Specifications

Overview

Model code: HZB70-ZGMSS	Drive: 4x2	Transmission: Manual
Speed: 5	Front suspension: Dbl Wishbone	Rear suspension: Leaf
Front brakes: Disc	Rear brakes: Drum	Number of doors: 2
Number of seats: 29	Seat material: PVC	Color: White
Engine model: 1HZ	Displacement: 4164	Number of cylinders: 6
Maximum power (kw/rpm): 96/3800	Maximum power (bhp/rpm): 129/3800	Maximum torque (Nm/rpm): 285/2200
Electrics (volts): 12	Fuel Type: Diesel	Fuel tank capacity (Litres): 95

Engine & Chassis

Weights (kg) & Dimensions (mm)

Kerb weight: 3450	Gross Vehicle Weight: 5310	Payload: 1860
Length: 7160	Width: 2290	Height: 2660
Wheelbase: 3935	Ground clearance: 180	

Engine Features

Air cleaner: cyclone type	Air intake: snorkel air intake (w/pre-cleaner), loaded	Alternator: 12v x 130A
Battery: 75D26R	Brake booster	Brake vacuum pump (reverse driving)
Differential - rear 5.625	Engine coolant LLC 50%	Engine under body protection
Fuel filter	Fuel heater	Fuel pump
Fuel sedimenter w/warning buzzer & lamp	High altitude compensator	Idling control automatic (PS & A/C)
Power steering	Stabilizer bar - front & rear	Washer fluid

Interior Features

Accessory power outlet	Air cleaner warning	Air conditioning: manual cooler package (160W)
Ashtray - driver and passenger	Assist grip with (driver seat pillar)	Assist grip with(passenger)
Audio: AM/FM Radio/CD, 4 Speakers & USB/AUX/MP3/VFD	Brake fluid level warning	Clock: digital
Cooler rear duct	Cup holders: front	Door ajar warning
Door scuff plate	Engine oil level warning	Floor mats: rubber (FR: D)
Floor silencer	Footrest	Fuel level warning light
Headrests: front, small	Heater: front, manual 120W w/o filter	Heater: rear (manual)
Interior rear-view mirror	Luggage room light	Meter illumination control
Microphone & amplifier	Rear window defogger	Roof ventilator
Room lamp	Room partition: back panel trim	Seat belts: front 2 (3 point)

Overview

Seat belts: rear 2P waving	Seat: front, driver + passenger seat (Midback)	Seat: front, reclining (driver)
Seat: rear, low back fixed, backmost row 4 Fixed	Speedometer km/h	Steering column-Rigid
Step lamp	Sun visor (D&P)	Tachometer (rpm)
Timing belt replacement warning light	Tray under seat	Trip Meter
Ventilation louvre	Vinyl floor covering	Water temperature gauge

Exterior Features

Antenna	Body rust protection	Bumper: front - painted w/snorkel
Bumper: rear - painted	Centre door folding type	Clearance lamp
Front door driver side	Fuel cap - thread type w/o key	Headlamp: halogen
High mount stop lamp	Intermittent wipers (w/washer)	Luggage door
Mud guards: front & rear	Outside rear view mirror - door	Rear window wiper - intermittent
Side glass green-slide	Under Mirror - front & side	Windshield - green laminated

Safety and Security

Air Bag System: D+P (driver and passenger)	Anti-lock braking system (ABS+PAB(CAN)+BA)	Anti-theft system: high security key cylinder
Horn	Reversing buzzer (outside)	

Miscellaneous

Fire Extinguisher	Jack: Oil press (for leaf susp) w/ jack handle	Owner's manual - English
Tool Kit - (hub nut wrench, pliers, spanner, driver, wrench, bag)		

